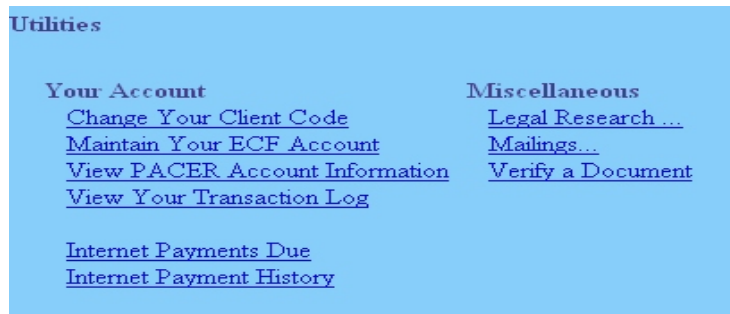


Utilities

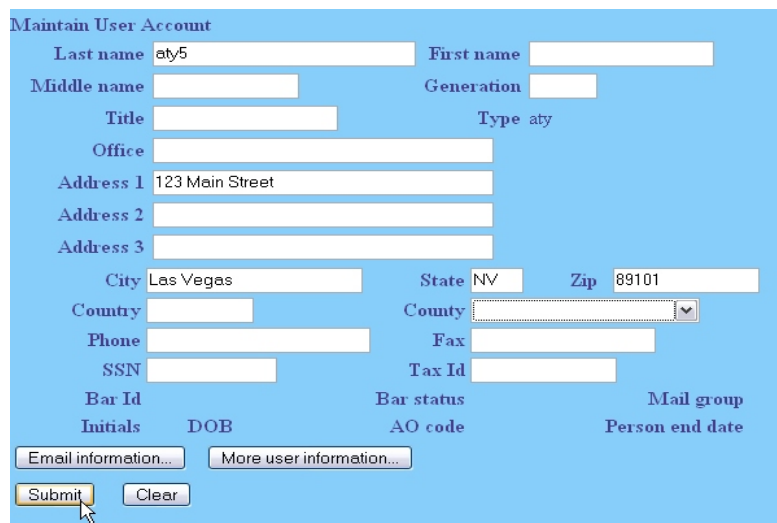
- Go to our website, <https://ecf-train.nvb.uscourts.gov>
- Click on the link to the District of Nevada - Document Filing System, and type in your assigned ECF login and password
- Click on **Utilities**
- On the next screen you will be presented with a list of utility features you can use to maintain your user account and to review your system transactions. To use an item, simply click on the link.



The screenshot shows a web page titled "Utilities" with a light blue background. It contains two columns of links. The left column is titled "Your Account" and includes links for "Change Your Client Code", "Maintain Your ECF Account", "View PACER Account Information", "View Your Transaction Log", "Internet Payments Due", and "Internet Payment History". The right column is titled "Miscellaneous" and includes links for "Legal Research ...", "Mailings...", and "Verify a Document".

Your Account	Miscellaneous
Change Your Client Code	Legal Research ...
Maintain Your ECF Account	Mailings...
View PACER Account Information	Verify a Document
View Your Transaction Log	
Internet Payments Due	
Internet Payment History	

- **Maintain your ECF account** - this is where you can update address information, e-mail preferences, or update your system password.



The screenshot shows a web form titled "Maintain User Account" with a light blue background. It contains various input fields for user information. The fields are organized as follows:

Maintain User Account			
Last name	aty5	First name	
Middle name		Generation	
Title		Type	aty
Office			
Address 1	123 Main Street		
Address 2			
Address 3			
City	Las Vegas	State	NV
		Zip	89101
Country		County	
Phone		Fax	
SSN		Tax Id	
Bar Id		Bar status	
Initials		AO code	
DOB		Mail group	
		Person end date	
Email information...		More user information...	
Submit		Clear	

- **Internet Payments Due** - click on this link to check any funds owed to the court for past filings.

Electronic Payment - Netscape

Summary of current charges:

Date Incurred	Description	Amount
2004-01-30 07:37:03	Complaint(04-07075) [cmp,cmp] (150.00)	\$ 150.00
2004-01-30 10:15:32	Voluntary Petition (Chapter 7)(04-70218) [misc,volp7a] (209.00)	\$ 209.00
2004-01-30 11:48:53	Complaint(04-07077) [cmp,cmp] (150.00)	\$ 150.00
2004-01-30 14:34:27	Complaint(04-07082) [cmp,cmp] (150.00)	\$ 150.00
		Total: \$ 659.00

Pay Now Continue Filing

- **View your transaction log** - this is where you can verify your activity on the system based on the dates you enter.

View Transaction Log

Enter the Date Selection Criteria for the Transaction Log Report

Start Date: 01/29/2004 End Date: 02/02/2004

Submit Clear

Transaction Log			
Report Period: 01/29/2004 - 02/02/2004			
Id	Date	Case Number	Text
55328	01/29/2004 08:57:26	04-70194	Opened New BK Case 04-70194
55335	01/29/2004 09:26:38	04-70195	Opened New BK Case 04-70195
55463	01/29/2004 13:44:23		Updated person record: aty5 Prid: 1607
55463	01/29/2004 13:44:25		Updated user record: aty5 1607
55486	01/29/2004 14:00:20	04-70204	Opened New BK Case 04-70204
55535	01/29/2004 14:07:43	2-04-bk-70194	Meeting of Creditors and Notice of Appointment of Trustee TOM GRIMMETT. 341 meeting to be held on 04/14/2004 at 01:00 PM at LBR-Crtrm 4B, Lloyd D. George Courthouse. Objections to Discharge due by 04/15/2004.
55536	01/29/2004 14:07:43	2-04-bk-70195	Meeting of Creditors and Notice of Appointment of Trustee TOM GRIMMETT. 341 meeting to be held on 04/14/2004 at 01:00 PM at LBR-Crtrm 4B, Lloyd D. George Courthouse. Objections to Discharge due by 04/15/2004.
55537	01/29/2004 14:07:44	2-04-bk-70204	Meeting of Creditors and Notice of Appointment of Trustee TOM GRIMMETT. 341 meeting to be held on 04/14/2004 at 01:00 PM at LBR-Crtrm 4B, Lloyd D. George Courthouse. Objections to Discharge due by 04/15/2004. Last day to file Proof of Claims 07/13
55547	01/29/2004 14:21:53	2-04-bk-70204	Motion to Sell <I>Personal Property</I> Filed by aty5 on behalf of JERRY E. WILKERSON (Attachments: # (1) Exhibit A-D) (aty5,)
55705	01/30/2004 07:37:03	04-7075	Opened New AP Case 04-7075
55794	01/30/2004 09:54:45		Updated person record: aty5 Prid: 1607
55794	01/30/2004 09:54:45		Updated user record: aty5 1607
55827	01/30/2004 10:15:32	04-70218	Opened New BK Case 04-70218